

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Donald E. Smith
Director of Training and
Education 1026 C of C

EXTENSION

NO.

OTE 81-1002

DATE

TO: (Officer designation, room number, and building)

DATE 31 MAR 1981

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

EO/DOA 1/14/81

RECEIVED

FORWARDED

mjc

1. ~~Deputy Director for~~
~~Administration~~

2. Registry - file

3.

4.

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SECRET

Deacon,
let's hold and
wait for other
incoming from
OMS & OLC - mFORM
I-79

610

USE PREVIOUS
EDITIONS

OTE 81-1002

9 JAN 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Donald E. Smith
Director of Training and Education

SUBJECT: Inspector General Report of Office of
Technical Service Inspection

REFERENCE: Memo to DDA from DDCI dtd 22 Dec 80,
Subject: Action to be Taken on
Recommendations from Inspector General
Report of Office of Technical Service
Inspection

The referenced memorandum requests that the Deputy
Director for Administration undertake action on Recommenda-
tions 3, 7, and 10 of Subject Report and that the DDA
participate with the Deputy Director for Science and
Technology, under the leadership of the Deputy Director
for Operations, in responding to Recommendation 8. Only
one of these, Recommendation 8 concerning the Agency's
antiterrorist training program, requires action by the
Office of Training and Education. I have asked [REDACTED]

[REDACTED] Deputy Director for Operations Training, to work
with DDS&T and DDO in preparing the latter's response to
this Recommendation.

[REDACTED]
Donald E. Smith